



# 2010

## New Senior Staff Application Packet

### 2010 Camp Dates

#### Mandatory Staff Training – May 31st – June 6th

Junior Camp 1	June 7-12	4 - 6 Grades
Junior High Camp 1	June 14-19	7 - 9 Grades
Early Bird Camp	June 21-24	1 - 3 Grades
Junior Camp 2	July 5-10	4 - 6 Grades
Senior High Camp	July 12-17	10-12 Grades + Graduates
Junior High Camp 2	July 19-24	7 - 9 Grades
Junior Camp 3	July 26-31	4 - 6 Grades
<b>Horse Camps:</b>		
Horse Camp 1	June 7-12	6 - 9 Grades
Advanced Horse Camp 1	June 14-19	6 - 9 Grades
Horse Camp 2	July 5-10	6 - 9 Grades
Advanced Horse Camp 2	July 19-24	6 - 9 Grades
Horse Camp 3	July 26-31	6 - 9 Grades

## 2010 Summer Senior Staff Positions

### Qualifications to serve at CBC:

- Christian whose personal life demonstrates that you are walking with the Lord Jesus Christ.
- Desire to communicate your personal faith to youth and adults.
- Have an emotional and spiritual maturity which is readily seen.
- Have a love for children and young people.
- Able to work together as a team.
- Exhibit a desire to learn.
- Demonstrate Christian character.
- Desire to serve others.
- Agree with the Statement of Faith of the Evangelical Free Church of America.

**Summer Program Director** - Works with the executive director in planning, implementing, and coordinating camp programs, provides spiritual leadership within the daily camp program, leads individual discipleship meetings with counseling staff, and supervises as well as coordinates all of the summer staff. Must be at least 20 years of age.

**Male and Female Head Counselors** - Oversee the program staff in their positions. Handle daily camper issues, announcements, etc. Help and encourage each staff member, support them spiritually and plan discipleship time with each one of them. Also work side by side with the executive director and program director to plan camp activities. Must be at least 19 years of age.

**Male and Female YMC Coordinators** - Oversee the YMCs. Handle daily YMC issues, announcements, etc. Help and encourage the YMCs, support them spiritually, and plan discipleship time with each one of them. Also work side by side with the executive director and program director to plan activities. Must be at least 19 years of age.

**Senior Counselors** - Responsible for day and night supervision of a group of campers assigned to their cabin. Provide the spiritual leadership to the campers and oversee/teach/disciple a junior counselor or YMC assigned to their cabin. Also teach a skills class. Must be at least 18 years of age.

**Recreation Coordinator** - Oversees the running of the daily schedule and plans as well as runs games and activities. Responsible for skills class set up and cabin clean up. Maintains recreation equipment and makes sure all program supplies are stocked.

**Horse Camp Coordinator** - Coordinates and supervises the horse program. Works closely with the wranglers and the counseling staff members. Programs, supervises, and implements the horsemanship program. Instructs and supervises the trail rides. Enforces safety standards in the horse area. Physically maintains the health of the horses as well as the horse area. \* Must have experience with horses and programming.\*

**Wranglers** - Assist the horse camp coordinator in accomplishing his/her responsibilities.

**Adventure Program Coordinator** - Coordinates and supervises the adventure program. Enforces safety standards, maintains equipment, and leads adventure program activities.

**Adventure Program Assistants** - Assist the adventure program coordinator in accomplishing his/her responsibilities.

**Housekeeping and Maintenance Coordinators** - Work closely with the maintenance director to plan daily work projects. Oversee and work closely with maintenance staff and housekeeping staff. Help and encourage staff in their spiritual walk. Provide leadership in Bible study as needed. Must be at least 18 years of age.

**Housekeeping Staff** - Perform daily cleaning as well as other cleaning projects, stock supplies, do laundry, check all areas periodically during the day, and oversee other staff members who are assigned to help.

**Maintenance Staff** - Help maintain the buildings, grounds, machinery, etc. Work to maintain overall appearance and cleanliness of the camp. Assist housekeeping staff as needed.

**Head Cook** - Works closely with the food service manager. Assists in the preparation of meals including main dishes and baking. Assists in keeping the kitchen clean. Able to be in charge when assigned. Available to meet the needs of the campers and the staff members. Preferably has previous food service experience. Must be at least 18 years of age.

**Assistant Cook** - Works closely with the head cook. Assists in the preparation of meals, including main dishes and baking. Assists in keeping the kitchen clean. Able to be in charge when assigned. Available to meet the needs of the campers and the staff members.

**Kitchen Assistant** - Works closely with the head cook and the assistant cook. Prepares the dining hall for meals, serves the meals, and cleans up after each meal including putting food away, doing dishes, and removing trash.

**Summer Office Manager** - Oversees summer office operations under the direction of the office manager. Helps with registration and summer camp paperwork. Coordinates prayer warriors and the preparation of the summer staff directory. Prepares camper mail and completes various projects as assigned.

**Summer Store Manager** - Oversees the operation of the camp store and canteen under the direction of the office manager. Keeps the camp store and canteen stocked with items and insures the cleanliness of the area. Manages the canteen cards and staff member's store balances. Also helps in other positions as assigned.

**Chapel Coordinator** - Coordinates daily chapels, including music and program, under the supervision of the summer program director. Coordinates volunteers for chapel. Prepares powerpoint screens for music. Preferably has experience and ability to lead chapel with spiritual maturity.

**Photographer & Videographer** - Takes weekly pictures of cabins and camper activities. Uploads pictures to the CBC website. Orders cabin and group photos for campers. Creates weekly slideshows and CDs. Takes photos for staff directory. Helps create promotional material.



**SKILLS:**

\*Check the skills below that you have an interest or experience in. Check twice those in which you could teach others.\*

<p><b>ADMINISTRATION</b></p> <p>___ General office work</p> <p>___ Retail experience</p> <p>___ Receptionist</p> <p>___ Computer experience</p> <p>___ Other _____</p>	<p><b>FOOD SERVICE</b></p> <p>___ Cooking</p> <p>___ Hostess</p> <p>___ Dishwasher operation</p> <p>___ Housekeeping</p> <p>___ Other _____</p>	<p><b>WATER-RELATED</b></p> <p>___ Lifeguarding</p> <p>___ Skiing/Tubing</p> <p>___ Canoeing</p> <p>___ Swimming</p> <p>___ Other _____</p>
<p><b>PROGRAM</b></p> <p>___ Counseling</p> <p>___ Care &amp; teach children</p> <p>___ Teen programming</p> <p>___ Bible instruction</p> <p>___ Music</p> <p>___ Puppetry</p> <p>___ Theater, Drama</p> <p>___ Handicrafts</p> <p>___ Guitar</p> <p>___ Piano</p> <p>___ Archery</p> <p>___ Riflery</p> <p>___ Sports</p> <p>___ Ropes course</p>	<p><b>BUILDING/GROUNDS</b></p> <p>___ General maintenance</p> <p>___ Mechanical repair</p> <p>___ Electrical work</p> <p>___ Housekeeping</p> <p>___ Plumbing</p> <p>___ Carpentry</p> <p>___ Painting</p> <p>___ Yard work</p> <p>___ Landscaping</p> <p>___ Tractor operation</p> <p>___ Chain saw operation</p> <p>___ Lawn mowing</p> <p>___ Other _____</p>	<p><b>NATURE</b></p> <p>___ Animals</p> <p>___ Birds</p> <p>___ Plants</p> <p>___ Insects</p> <p>___ Weather</p> <p>___ Rocks, minerals</p> <p>___ Ecology</p> <p>___ Nature trails</p> <p>___ Astronomy</p> <p>___ Energy utilization</p> <p>___ Conservation</p> <p>___ Other _____</p>
<p><b>WILDERNESS</b></p> <p>___ Hiking</p> <p>___ Primitive camping</p> <p>___ White water canoeing/rafting</p> <p>___ Wilderness cooking</p> <p>___ Backpacking</p> <p>___ Rock/Tower climbing</p> <p>___ Camping survival</p>	<p><b>HEALTH &amp; SAFETY</b></p> <p>___ RN</p> <p>___ LPN</p> <p>___ CNA</p> <p>___ EMT or CFR</p> <p>___ CPR</p> <p>___ First aid</p> <p>___ Lifeguard training</p>	<p><b>HORSES</b></p> <p>___ Riding experience</p> <p>___ Own horses</p> <p>___ Teaching experience</p> <p>___ C.H.A. certification</p> <p>(What level) _____</p> <p>___ Other _____</p>

List any licenses or certifications:(Please enclose a photocopy) i.e. Bus Driving License, EMT Training, Red Cross Training, etc:

\_\_\_\_\_

List any experience as a camp staff member:

\_\_\_\_\_

List any leadership experience (activities and responsibilities):

\_\_\_\_\_

List any other skills you think you could use to serve the Lord at camp:

\_\_\_\_\_

**CHRISTIAN LIVING:**

\*Use scripture references where applicable to backup your answers. Use a separate sheet of paper if you need more space.\*

**Salvation:**

Give a brief description of how you came to accept Jesus Christ and at what age, and other spiritual decisions you have made.

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How would you explain salvation to a camper?

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**Daily Living:**

What does it mean to be a Christian?

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In what ways have you grown spiritually in the past year?

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Because of the nature of camp there are specific expectations and limitations placed on you (mandatory meetings, curfew, life-style agreement, limited time off, etc). How would you handle these limitations?

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How do you determine which amusements, recreational activities, habits, or other personal practices are right or wrong?

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What are your beliefs on the current issues of homosexuality and sexual relationships outside of marriage?

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Do you use alcohol? YES\_\_\_ NO \_\_\_ Tobacco products? YES\_\_\_ NO \_\_\_

If yes, please explain:\_\_\_\_\_

**Philosophy of Camp:**

Explain why you are interested in becoming a staff member at Cooperstown Bible Camp. Include in your response your idea of what camp ministry is and how you would help CBC accomplish this.

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**Doctrine:**

CBC is affiliated with the Evangelical Free Church. Have you read the doctrinal statement enclosed? YES\_\_\_ NO \_\_\_

Are there any statements you disagree with or do not understand? YES\_\_\_ NO \_\_\_

If yes, please explain:\_\_\_\_\_



**Cooperstown Bible Camp Reference Form**

<b>Summer Staff Applicant's Name:</b>	<b>Position Applying For:</b>
<p><b>I hereby authorize the release of the following information to Cooperstown Bible Camp.</b>  <b>Summer Staff Applicant's Signature:</b> _____ <b>Date:</b> ____/____/____</p>	
Reference Name: _____ Title: _____	
Organization or company: _____ Phone #: ( ____ ) ____ - _____	
Address: _____ City: _____ State: _____ Zip: _____	
E-mail Address: _____	

How long have you know this applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

The above named applicant has applied for a position which requires the ability to communicate well, responsibility, a willingness to grow, and hard work. Your reference is intended to give us a better understanding of the applicant and is a very important part of the selection process. All information which you provide will be treated in the strictest confidence. We value straightforward answers to the following:

With "1" as the lowest or poorest, and "10" as the highest or best, please rate the above mentioned applicant with the appropriate number as you perceive him or her. If you do not know, check the "?" box.

	?	Poor				Average				Perfect	
<b>Teachable</b>		1	2	3	4	5	6	7	8	9	10
<b>Promptness</b>		1	2	3	4	5	6	7	8	9	10
<b>Respect for Authority</b>		1	2	3	4	5	6	7	8	9	10
<b>Follows Instructions</b>		1	2	3	4	5	6	7	8	9	10
<b>Positive Role Model</b>		1	2	3	4	5	6	7	8	9	10
<b>Fulfills Obligations</b>		1	2	3	4	5	6	7	8	9	10
<b>Emotional Balance</b>		1	2	3	4	5	6	7	8	9	10
<b>Friendliness</b>		1	2	3	4	5	6	7	8	9	10
<b>Trustworthiness (Honesty)</b>		1	2	3	4	5	6	7	8	9	10
<b>Gets Along With Peers</b>		1	2	3	4	5	6	7	8	9	10
<b>Leadership Ability</b>		1	2	3	4	5	6	7	8	9	10
<b>Relationship with Children</b>		1	2	3	4	5	6	7	8	9	10
<b>Relationship with Teens</b>		1	2	3	4	5	6	7	8	9	10
<b>Sense of Humor</b>		1	2	3	4	5	6	7	8	9	10
<b>Temper Control</b>		1	2	3	4	5	6	7	8	9	10
<b>Tact</b>		1	2	3	4	5	6	7	8	9	10
<b>Physical Fitness</b>		1	2	3	4	5	6	7	8	9	10
		<b>Tolerated</b>		<b>Accepted</b>		<b>Well liked</b>		<b>Sought after</b>			
<b>Social Acceptance</b>		1	2	3	4	5	6	7	8	9	10
<b>How does the individual's personality affect others?</b>											

Do you know the applicant to have a personal relationship with Jesus Christ? YES\_\_\_ NO \_\_\_ UNSURE \_\_\_

Please explain any significant information or impressions which you feel we should know about the applicant. Please use the back of this page or enclose a separate letter if you need more room.

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To your knowledge, does the applicant have a history of child abuse or a criminal record? YES\_\_\_ NO \_\_\_

Are there any reservations you would have in hiring this person to work with children and teens? YES\_\_\_ NO \_\_\_

How would you recommend the applicant for the position applying for? Highly Okay With Reservation Do Not Hire

You can mail or fax this form to Cooperstown Bible Camp: **FAX:** (701) 797-2176 **PHONE:** (701) 797-2174  
**MAIL:** Cooperstown Bible Camp, 11776 3<sup>rd</sup> Street SE, Cooperstown, ND 58425

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## **Statement of Faith of The Evangelical Free Church of America**

*The doctrinal position of The Evangelical Free Church of America is summarized in our twelve-article Statement of Faith.*

### *We Believe:*

1. The Scriptures, both Old and New Testaments, to be the inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of men and the Divine and final authority for Christian faith and life.
2. In one God, Creator of all things, infinitely perfect and eternally existing in three persons: Father, Son and Holy Spirit.
3. That Jesus Christ is true God and true man, having been conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross, a sacrifice for our sins according to the Scriptures. Further, He arose bodily from the dead, ascended into heaven, where, at the right hand of the Majesty on High, He is now our High Priest and Advocate.
4. That the ministry of the Holy Spirit is to glorify the Lord Jesus Christ and, during this age, to convict men, regenerate the believing sinner, and indwell, guide, instruct and empower the believer for godly living and service.
5. That man was created in the image of God but fell into sin and is, therefore, lost, and only through regeneration by the Holy Spirit can salvation and spiritual life be obtained.
6. That the shed blood of Jesus Christ and His Resurrection provide the only ground for justification and salvation for all who believe, and only such as receive Jesus Christ are born of the Holy Spirit and, thus become children of God.
7. That water baptism and the Lord's Supper are ordinances to be observed by the Church during the present age. They are, however, not to be regarded as means of salvation.
8. That the true Church is composed of all such persons who through saving faith in Jesus Christ have been regenerated by the Holy Spirit and are united together in the Body of Christ of which He is the Head.
9. That only those who are, thus, members of the true Church shall be eligible for membership in the local church.
10. That Jesus Christ is the Lord and Head of the Church and that every local church has the right, under Christ, to decide and govern its own affairs.
11. In the personal and pre-millennial and imminent coming of our Lord Jesus Christ and that this "Blessed Hope" has a vital bearing on the personal life and service of the believer.
12. In the bodily resurrection of the dead; of the believer to everlasting blessedness and joy with the Lord; of the unbeliever to judgment and everlasting conscious punishment.